



Exhibitor Information

Set-Up

Wednesday, April 20, 2011
8:30 am – 10:45 am

[Map and Directions of Gwinnett Center](#)

Trade Show

Wednesday, April 20, 2011
11:00 am – 3:00 pm

Break-Down

3:00 pm – 4:00 pm

Location

Hall B
Gwinnett Center
6400 Sugarloaf Parkway
Duluth, GA 30097

Your Booth

Each 10' x 10' booth will provide:

- An 8' back drape
 - One (1) 8' draped table
 - One (1) waste basket
 - One (1) identification sign.
 - Two (2) Name Badges
 - Two (2) Lunch Tickets
- (Additional Name Badges and Lunch Tickets \$10 per person)*

Shipping/Storage

[Gwinnett Center Site Map](#)

Exhibit Guidelines

Exhibit displays must not project so as to obstruct the view of an adjacent booth. All exhibit materials must remain in the Exhibitor's 10 foot by 10 foot booth. Any Exhibitor exceeding the limitations may be asked to dismantle or remove that portion from the exhibit.

Dismantling and Staffing of Exhibits

Exhibit booths must be staffed during all hours that the Trade Show is open, and **no Exhibitor will be permitted to dismantle an exhibit prior to the close of the trade show.**

Exhibit Staff Registration

Each Exhibitor is allotted 4 complimentary badges per booth rented. The Exhibitor badge permits registrants to gain admittance to the Trade Show and to attend all non-ticketed functions, if any. Exhibitors must pick up credentials packets and badges during trade show set-up. Exhibitor badges are not transferrable.

Failure to Occupy Booths

Any booths not occupied by 11:00 am on April 13, 2009, shall be lost by Exhibitor and the booth may be resold, reassigned, or used by the exhibit staff without refund, unless a written request for delayed occupancy has been received by the NAMAR office by April 9, 2009, and has granted its written approval. NAMAR reserves the right to reject future applications for exhibit booth space at future trade shows in the event Exhibitor does not staff its exhibit booth during all open show hours.

Liability for Damages or Loss of Property

Exhibitor expressly represents and warrants that its exhibit and all materials used in the exhibit will comply with all fire and safety rules and regulations adopted by all applicable government agencies and the Gwinnett Center. Exhibitor agrees to indemnify and hold harmless NAMAR and its employees and officers from and against any and all claims, causes of action, liabilities, damages, judgments, losses, costs, fees and expenses (including reasonable attorney’s fees), arising out of or relating in any way to strict liability, intentional misconduct, or negligence by Exhibitor, its employees, or guests, whether for property damage, personal injury or wrongful death. Exhibitor further agrees to indemnify and hold harmless NAMAR and its employees and officers from and against all claims, causes of action, liabilities, damages, judgments, losses, costs, fees and expenses Including reasonable attorney’s fees) arising out of or relating in any way to personal injury, property damage or wrongful death suffered or incurred by Exhibitor, its employees, guests or property.

Security

While NAMAR shall use reasonable efforts to have the exhibit hall secured during non-Trade Show hours, NAMAR does not guarantee or insure that the exhibit hall shall be so secured and does not assume any responsibility for the safety of property left in the exhibit hall at any time. Exhibitors agree that they shall be solely responsible for valuables and other possessions left in their exhibit booths.

Sales Tax License

Exhibitors intending to sell any product during the Trade Show must possess all required Sales Tax Licenses.

Insuring the Exhibits

NAMAR will not provide insurance for Exhibitor’s exhibits or display materials. Exhibitors are encouraged to insure their exhibits, merchandise and display materials against theft, fire and other loss, at their own expense.

Subletting Booth Space

Exhibitors may not assign, sublet or apportion all or any part of their booth space without the prior written approval of NAMAR. NAMAR reserves the right to charge additional fees to any Exhibitor wishing to assign, sublet or apportion all or any part of its booth.

Cancelling Exhibit

If for any cause beyond the control of NAMAR, such as, but not limited to, the destruction of exhibit facilities by an act of God, the public enemy, authority of law, fire or other force, NAMAR is unable to comply with terms of this Agreement and deliver the booth space assigned hereunder, this Agreement shall be considered terminated and any payments made hereunder by Exhibitor shall be refunded to Exhibitor, less expenses incurred by NAMAR to the date of termination allocable to Exhibitor, after proration thereof among all Exhibitors.

Miscellaneous

Exhibitor expressly agrees to be bound by all the terms, conditions and specification herein listed and by all other rules and regulations established by NAMAR from time to time, and expressly agrees that this Agreement and such rules and regulations contains the entire agreement between the parties hereto and supersedes any prior agreements, written or oral between NAMAR and Exhibitor This Agreement shall be interpreted under the laws of the State of Georgia.

I _____ (exhibitor) hereby make registration for the Partners in Business Expo of the Northeast Atlanta Metro Association of REALTORS®, and attach hereto my registration and required exhibitor fee. I acknowledge and agree that NAMAR is responsible for management of the Trade Show and is the sole decision-maker on all aspects of the Trade Show.

Date: _____